



Ribbon Cutting Information

Whether you are celebrating a grand opening, re-opening, or groundbreaking, the Haywood Chamber provides your business with a ribbon cutting ceremony at no cost. The Chamber invites the Board of Directors, Ambassadors, and elected officials. A Chamber staff member is present to take photos of the ribbon cutting and provides the ribbon and scissors. Ribbon cuttings are reserved for Haywood Chamber members only.

Company Name _____

Street Address _____ City _____

Contact Name _____ Phone _____

Email Address _____ Today's Date _____

Requested Date #1 _____ Requested Date #2 _____

Ribbon Cutting Time _____

The Chamber will:

- Provide ceremonial ribbon and scissors
- Invite Chamber Ambassadors, Board Members, Members, Mayor, and Alderman to attend
- A Chamber representative will give a brief welcome at event and give the business an opportunity to speak
- The chamber will list your Ribbon Cutting on our website, newsletter, and social media during the week of the event

The Business will:

- Work with Chamber staff to identify the date and time. Typically, these are held Tuesday-Thursday at 11 a.m. or 4 p.m.
- Please inform staff at least two weeks prior to event to properly inform our volunteers and staff
- Invite friends, family, and those who have contributed to the success and support of your business
- Light Refreshments
- **Please note, out of respect for our volunteers and staff, we do not conduct Ribbon Cuttings on holidays or weekends**
